

LaSalle Medical Associates - RadNet

Policies and Procedures for San Bernardino Region:

DIRECT REFERRALS: Diagnostic X-Ray, Mammography & Ultrasound

- Please provide the patient with a completed **San Bernardino Advanced - Highland or San Bernardino Advanced - Loma Linda** direct referral form.
- X-Rays: Walk-in patients will be taken within the limits of the day's schedule for Diagnostic X-Ray at **San Bernardino Advanced - Highland or San Bernardino Advanced - Loma Linda**.
- Mammography: Patients to call for an appointment at **San Bernardino Advanced - Loma Linda (909) 796-1025**.
- Ultrasound: Patients to call for an appointment at **San Bernardino Advanced - Highland or San Bernardino Advanced - Loma Linda (909) 796-1025**.

DIRECT REFERRALS: Fluoroscopy

- Fluoroscopy: Patients to call for an appointment at **Healthcare Imaging Center (951) 682-1099** or **Grove Diagnostic Imaging (909) 982-8638**.

PRIOR AUTHORIZATIONS: MRI, MRA, CT, DEXA, SPECIALS & Nuclear Medicine

(RadNet will be providing Utilization Management services for your patients who need advanced imaging studies)

- All non-emergent requests for these services shall require authorization prior to scheduling. The requesting physician shall complete a **LaSalle Medical Associates Prior Authorization San Bernardino form** and submit to RadNet Management via fax at (800) 398-1388.
- In case of an emergency/STAT, the requesting provider should call the imaging facility directly to schedule the appointment.
- The UM staff will consider the medical necessity and appropriateness of the request and if approved, will notify the physician, radiology scheduling and LaSalle Medical Associates.
- If properly completed and legible, routine requests will be handled within 72 hours of receipt. More urgent request should be designated as "URGENT" and will be handled within 24 hours.
- Requests may be pended for additional information and will be held for 2 business days before returned to the LaSalle Medical Associates.
- Requesting physicians will be notified of cases not recommended for approval. Appeals should be directed to the RadNet medical staff. Should there be a disagreement as to the disposition of the request, the LaSalle Medical Associates medical director will serve as the final authority to approve or deny the service.
- MRI, MRA, CT, DEXA, SPECIALS AND NUCLEAR MEDICINE: Once authorization has been obtained **San Bernardino Advanced Imaging - Loma Linda** shall contact the patient for scheduling.

FFS: PET/CT & Ultrasound Guided Biopsies

Healthcare Imaging Center (951) 682-1099

PET/CT & Ultrasound Guided Biopsies

- All non-emergent requests for these services shall require authorization prior to scheduling. The requesting physician shall submit these requests through LaSalle Medical Associates.
- Once authorization has been obtained, LaSalle Medical Associates will send the authorization to the imaging center. **Healthcare Imaging Center** shall contact the patient for scheduling.

RadNet Addresses for San Bernardino Region:

San Bernardino Advanced - Highland
2131 Elks Drive, Suite 200,
San Bernardino, CA 92404
Centralized Scheduling: (909) 796-1025
Centralized Scheduling Fax: (909) 796-7114

San Bernardino Advanced - Loma Linda
10459 Mountain View Avenue, Suite E
Loma Linda, CA 92354
Centralized Scheduling: (909) 796-1025
Centralized Scheduling Fax: (909) 796-7114

Healthcare Imaging Center
4334 Central Avenue
Riverside, CA 92506
Scheduling: (951) 682-1099
Scheduling Fax: (951) 682-1580

Grove Diagnostic Imaging
8283 Grove Avenue, Suite 101
Rancho Cucamonga, CA 91730
Scheduling: (909) 982-8638
Scheduling Fax: (909) 982-2069